

Haverhill Public Library
Board of Trustees
Minutes of July 16, 2026

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, July 16, 2026 in the Whittier Conference Room. In-person attendance included Trustees Bresnahan, Coletti, and Kimball. Chairperson, The Honorable Mayor Barrett, and Trustee Sheehan attended via Zoom; and Trustee Lyons attended by phone. Trustee Veasey-Sirois was absent. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated June 18, 2026. After perusing the minutes, a motion was made by Trustee Kimball and seconded by Trustee Coletti to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for June:

- Updates on the current balances for the endowments which remain consistent due to market stability.
- FY26 end of year operating report is similar to previous years.
- Received a campaign gift of \$25,000 and a \$15,000 memorial gift which was sent to its corresponding fund.
- Building Project Account remains steady as large payments to vendors/contractors have not started yet.

Cecily Craighill Davis Update

- Cecily shared receipt of a 5-year capital pledge for \$100,000 total.
- She discussed current, outstanding, and upcoming grant requests.
- Cecily provided an update on her outreach with local businesses.
- The next campaign planning group meeting agenda will involve the September winery event.
- Cecily informed the Trustees that Erland is providing added support from marketing team, and Erland has a press release announcing our partnership.
- There was discussion on the pros/cons of pavers, and the Trustees decided to investigate other options for interior wall(s).

Mayor Barrett departed the meeting at 10 a.m.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- FY26 budget is complete and looks good. FY27 officially underway.
- We are beginning preparation of the ARIS report for mid-August submission. Will provide update at next month's meeting. Attendance was up over the course of the year.
- We are shifting budget line items to support more online materials (Overdrive and Hoopla) to accommodate expected drop in attendance due to construction.
- The Summer Reading kickoff occurred on June 26.
- Scaffolding going up and expected completion is Friday, July 17.
- Clock and bell are off while Erland works on roof and clock tower.
- Staffing: We hired for YS vacancy. Our new page working out well. Tech Services/Circulation floater position currently open and we hope to fill soon.
- We are working on organizing a party to celebrate Jackie's retirement.
- Sarah and Jane represented HPL with a table at Pride Parade event.

Old Business

There was discussion regarding funds from the endowment previously earmarked for the building project. A motion to transfer money from Special Collections endowment to interest earning building fund was made by Trustee Coletti; seconded by Trustee Bresnahan; all in favor.

Building Update:

- OAC meetings will be in person moving forward.

New Business

The trustees voted all in favor to accept the FY27 meeting dates and 2027 library closing dates. They were also given a draft of the FY27 private and public trustee rosters to look over and changes were made accordingly.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:30 a.m.

Sincerely,

Kathleen Bresnahan