

Haverhill Public Library  
Board of Trustees  
Minutes of March 19, 2026

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, March 19, 2026 in the Whittier Conference Room. In-person attendance included Trustees Bresnahan, Kimball, Lyons and Veasey-Sirois. Zoom attendance included Chairperson, Mayor Melinda Barrett and Trustee Sheehan. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

**Secretary's Report**

The trustees were given copies of the minutes dated February 19, 2026. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

**Treasurer's Report**

Josh presented the financial highlights for February:

- Updates on the current balances for the endowments, which continue to be consistent and increasing steadily.
- There have been larger bills from OverUnder this month and also a large distribution from the McDougall fund to cover it.
- Cash flow has been strong for two years and all line items are where they should be.
- Two gifts to note are from the NH Charitable Foundation for the Papoutsy and Hamel funds.

**Cecily Craighill Davis Update 9:40 a.m. – 9:55 a.m.**

- The March 6 campaign committee meeting was rescheduled to April 6.
- Cecily will be meeting one on one with committee members and trustees. She also has scheduled many meetings for March and April.
- OverUnder delivered the final campaign brochure.
- Cecily is working on developing a campaign newsletter template.
- Discussion on Bloomerang giving options and updating donor and giving information.
- Discussion of submitted and upcoming grant proposals.

## **Director's Report**

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- Eddie was promoted to circ division head and Hannah to circ library assistant. Katie is also new to circ.
- Stephanie resigned to relocate.
- The HVAC leak is fixed and paid for.
- The building was closed on February 23<sup>rd</sup> and we opened late on the 24<sup>th</sup> due to snow.
- There have been a lot of complaints about the parking lot.
- Luis and Luis used snowblowers on the roof to prevent leaking which was effective.
- Sarah had the first meeting with the Mayor regarding the FY27 city budget.
- The trustees, staff and members of the renovation companies will meet on April 3. We will close to the public until 1pm. Breakfast and lunch will be provided.
- The building inspection is overdue but sprinklers need repairs. Sarah got permission from the fire dept to do the inspection but wait on the sprinklers.

Trustee Bresnahan asked if we could put a sign up somewhere to let patrons know that the library is not responsible for the parking lot. Trustee Sheehan suggested that court parking should be encouraged in the new garage.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:20 a.m.

Sincerely,

Kathleen Bresnahan