

Haverhill Public Library
Board of Trustees
Minutes of April 16, 2026

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, April 16, 2026 in the Whittier Conference Room. In-person attendance included Trustees Bresnahan, Coletti, Kimball, Lyons and Veasey-Sirois. Zoom attendance included Chairperson, Mayor Melinda Barrett. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated March 19, 2026. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

TD Bank Presentation 9:30 – 10:15 a.m.

Jason Wallach and Dean Balsamo presented the stock market and library portfolio overview, and economic forecast and growth forecast. They also provided the library accounts status and a portfolio breakdown of the well diversified TD managed stocks.

There was discussion on where the money resides, what is being managed and where money for the building renovation will be coming from.

Dean is located in Nashua, so he will be a valuable local addition to the team and can be contacted with any questions.

Treasurer's Report

Josh presented the financial highlights for March:

- Updates on the current balances for the endowments, which continue to be consistent and increasing steadily.
- Received about \$8,000 in Reader's Fund gifts so far.
- Received \$33,000 from the Pentucket Charitable Fund.

Cecily Craighill Davis Update 10:45 a.m. – 11:00 a.m.

- The meeting with Cedar's went well.
- Planning a high-end cultivation event in September.
- Brochures are being printed and the insert drafts are prepared.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- Sarah had a meeting with the Mayor regarding the FY27 budget.
- Interviews for the tech/circ position will be happening soon.
- Weekly meetings for the building renovation will take place on Wednesdays.

Building Update

- Interviewed 3 moving companies for Special Collections. Sterling stood out as the most experienced and reasonably priced. The quote is approximately \$500,000. They will pack items securely, take before and after transport pictures and store items in their facility in Canton.
- May 18 is the tentative start date.
- Need to establish a chain of command for renovation changes. Possibly go through Paul then Sarah then the Trustees. At what price point or change in material do they make split decisions?
- Trustee Coletti expressed the need to add refreshing the Cavallaro Room into the renovation.
- Ben from Erland contacted Sarah about a meeting he attended with City department heads. He was unsure of the purpose and was not prepared. They went over unexpected rules about staging in the parking lot and things he is not allowed to do. Since he was caught off guard and the Mayor wasn't involved, the trustees suggested that the Mayor become involved and help sort out concerns and rules.

New Business

Special Collections issued two proposals for the trustees to discuss:

- 1) A proposal to have an outside company digitize the Haverhill Gazette. The trustees discussed if the project can be phased, if staff can do it, and how many people use this resource.
- 2) A proposal to start the process of auctioning out of scope objects and artifacts.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 12:30 p.m.

Sincerely,

Kathleen Bresnahan