

Haverhill Public Library
Board of Trustees
Minutes of September 18, 2025

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, September 18, 2025 in the Whittier Conference Room. In person attendance included Chairman Mayor Melinda Barrett, Trustees Bresnahan, Coletti, Kimball, Sheehan and Veasy-Sirois. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated August 21, 2025. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for August:

- Updates on the current balances and yields for the endowments, which continue to increase, even with withdrawals being made.
- The Operating Report shows the budget is consistent and where it should be.
- Giving was slow in August, which is typical.

Cecily Craighill Davis Update 9:35 a.m. – 9:50 a.m.

- The first campaign committee meeting went well.
- Cecily went over the grant proposals she is waiting on and upcoming requests.
- She presented an updated brochure. Still need a professional brochure and better images from the architects.
- Cecily asked if we should offer the Candid Database. Sarah said we could test it for a year and maybe offer training on it.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- Fall is the time of transitioning back to school. We wrapped up summer reading and free kids lunches.
- We are interviewing for a new Page.
- HVAC is failing on 3rd floor which will be repaired during the renovation. Special Collections is monitoring the humidity in there.
- MVHBF will be on October 18.

Mayor Barrett stated that a patron that was impressed by Liz's service entered her into a drawing for Red Sox tickets as a thank you, and won. Employees cannot accept gifts so the tickets will be raffled off so all library employees have a fair and equal chance of winning.

Old Business

- Weekly meetings with Erland continue.
- Haverhill Promise interviews are underway.
- The trustees and Sarah discussed options for the new AMH and reviewed the quote from Bibliotech. Sarah is going to request quotes for all options for purchasing and leasing.

New Business

- Trustee Sheehan stated that the new ruling for non-profits is that they do not need to file lobbyist forms.
- Sarah presented the Annual Report draft. It was suggested that she present it to the campaign committee.

Mayor Barrett departed the meeting.

- The trustees discussed the meeting room request they received and denied due to policy rules. They finalized the letter with some edits and signatures and had a vote in favor of the denial. A motion was made and seconded to accept the denial. All were in favor. The Mayor abstained.
- There was discussion on the painting that an artist painted and donated years ago and recently he brought up the fact that he has not been given credit for it. Sarah researched the history and did not find any records indicating that it was that artist that painted it and the signature is illegible.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:50 a.m.

Sincerely,

Kathleen Bresnahan