

Haverhill Public Library
Board of Trustees
Minutes of January 15, 2026

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, January 15, 2026 in the Whittier Conference Room. In-person attendance included Chairperson, Mayor Melinda Barrett, Trustees Bresnahan, Coletti, Kimball, Lyons and Sheehan. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Vote and Introduction of New Board Member

Trustee Kimball introduced Dan Lyons as a potential new board member. He is also a member of the campaign committee. Trustee Coletti made a motion to accept Dan as a new board member and Trustee Sheehan seconded the motion. All were in favor.

Secretary's Report

The trustees were given copies of the minutes dated December 18, 2025. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Sarah presented the financial highlights for December:

- Updates on the current balances for the endowments, which continue to be consistent and increasing steadily.
- Update on the final gifts of 2025 received.
- Consortium fees made it look like we went over budget but it is a large expense that continually increases so it will even out in the next few months.

Trustee Coletti would like to write personal notes on the thank you letters that we send to donors. Trustee Bresnahan will help with that task.

Trustee Coletti also stated that end of year fund statements need to go out asap. Sarah will work with Josh to get these out.

There was discussion of the TD Bank process and past delays. The trustees would like the library's reps to come in to give an update on all the portfolios.

Introduction of new Haverhill Promise Director

Eric Magee was introduced to the trustees as the new director of Haverhill Promise. He comes with experience from being the program director of the Boys and Girls Club where he brought statewide recognition and awards to Haverhill.

Sarah gave an explanation of Haverhill Promise and the Book Buddies program.

Cecily Craighill Davis Update 10:10 a.m. – 10:50 a.m.

- The next meeting will be January 26.
- Attended a great breakfast with Andy Vargas. His staff indicated that there may be funding for land improvements around the library, including City land.
- Cecily bought a table for the Chamber of Commerce Awards breakfast.
- Kathy, Joan and Cecily attended a great meeting with Team Haverhill.
- We did not receive the ECCF Digital Equity Grant but they gave helpful feedback and we can resubmit the application after making changes.

Trustee Coletti would like to meet with John Maddox soon. She also suggested that we meet with potential grant donors before submitting applications.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- The HVAC system has a leak on the 3rd floor and needs to be fixed soon.
- There are two open circ positions.
- Sarah began having meetings with each department's staff on renovation updates. She stated that there will be a workshop soon.

A vote was needed on changes made to the adult program policy. Sarah discussed the minor changes in wording. Trustee Sheehan made a motion to accept the changes to the policy and Trustee Bresnahan seconded the motion. All were in favor.

Trustee Bresnahan would like to get the library on the City's 250th anniversary calendar.

There was discussion on the new sign, its placement and cost.

There being no further business to discuss, a motion was made and seconded to adjourn.
The meeting ended at 11:05 a.m.

Sincerely,

Kathleen Bresnahan