

Haverhill Public Library
Board of Trustees
Minutes of February 19, 2026

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, February 19, 2026 in the Whittier Conference Room. In-person attendance included Trustees Kimball, Lyons and Veasey-Sirois. Zoom attendance included Chairperson, Mayor Melinda Barrett, Trustees Coletti and Sheehan. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Caroline Cole from WHAV joined to record the meeting, specifically Cecily's updates. The trustees agreed that she can record the regular meeting but they will have to enter into an executive session if confidential information needs to be discussed.

Secretary's Report

The trustees were given copies of the minutes dated January 15, 2026. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for January:

- Updates on the current balances for the endowments, which continue to be consistent and increasing steadily.
- We should expect building maintenance costs to rise as the year goes on due to the renovation.
- We received many memorial gifts for Maureen Ferris.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- There are two open positions in circulation and we have an internal candidate that applied for one.
- Uptack is doing work to fix the leak on the 3rd floor, which can't wait until the renovation.
- The building was closed on January 25 and 26 and we opened late on the 27th due to snow.

- We are in the process of drafting the FY27 city budget. The trustees budget draft will be out in April or May.
- Sarah, Jane and Emily attended Maureen Ferris's wake. We sent flowers and had a tree planted in her name from the trustees and the library.
- Staff are coming up with ways to continue to have programs during the renovation, possibly outside of the library.
- Emily designed a nice infographic of 2025 library statistics. The trustees were impressed with the design.
- The Strategic Plan for FY28 will be prepared soon.

A vote was needed to sign a transfer agreement to transfer a wooden lectern to the Museum of Printing. All trustees were in favor of signing the transfer agreement.

A vote was needed to merge two separate MacDougall fund accounts together for easier management. All trustees were in favor of merging the two funds.

Cecily Craighill Davis Update 9:55 a.m. – 10:50 a.m.

- A new marketing brochure is underway with nice, representative images of the proposed new spaces.
- Cecily and Josh are working on switching from PayPal to Bloomerang for online donations.
- Cecily presented a draft project timeline.

A motion was made to go into an executive session to discuss prospective campaign donors. All trustees were in favor. The executive session began at 10:15 a.m. and ended at 11:05 a.m.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 11:05 a.m.

Sincerely,

Kathleen Bresnahan