

Haverhill Public Library
Board of Trustees
Minutes of August 21, 2025

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, August 21, 2025 in the Whittier Conference Room. In person attendance included Trustees Bresnahan, Kimball, Sheehan and Veasy-Sirois. Coletti attended via Zoom, along with Mayor Melinda Barrett. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated July 17, 2025. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for July:

- Josh gave updates on the current balances and yields for the endowments, which continue to increase.
- July spending was in line with previous years. July tends to be a high spending month due to recurring annual expenses.
- Giving was slow in July, which is typical.
- Building expenses were slightly higher due to CHA billing less often.

Cecily Craighill Davis Update 9:35 a.m. – 10:30 a.m.

- Cecily and the trustees discussed possibly extending the contract for Theresa if Cecily felt it would be helpful, and considered the expense. Cecily didn't feel it would be necessary.
- Cecily presented an updated brochure for the capital campaign, which was printed at Haverhill's Print Café.
- She also updated the campaign giving levels and titles and corresponding level titles from the 1990s renovation.
- There was discussion on selling pavers as an idea for fundraising. There was also discussion on how to acknowledge the McDougall's permanently in the library.
- She discussed previous donors and amounts they gave and compared them to this campaign's prospects.

Mayor Barrett departed the meeting at 10:10 a.m.

Trustee Coletti departed the meeting at 10:30 a.m.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- The library is wrapping up Summer Reading.
- The current Page will step into the open Library Clerk position.
- Paul and Sarah will be interviewing for the part-time custodian.
- Jessica from Haverhill Promise is doing minimal work and there are plans to interview four candidates for her position.
- The lease is up on the AMH but we aren't ready to replace it yet due to the cost and due to the renovation starting soon. There is a possibility to roll it into the project or extend the lease.
- The library's neighbor wants to donate money for a new sign in the parking lot but there is disagreement on the style of the sign.
- We will be opening on Sundays beginning mid-October.
- We need a contract quickly that includes Erland, West Work and OverUnder but it has been difficult to get everyone together.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 11:00 a.m.

Sincerely,

Kathleen Bresnahan