

Haverhill Public Library  
Board of Trustees  
Minutes of October 15, 2020

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 8:30 a.m. on Thursday, October 15, 2020 via Zoom or in the auditorium. In attendance were Trustees Bresnahan, Coletti, Klueber, Rurak, and Veasy-Sirois. Also in attendance were Director, Sarah Moser and Assistant Director, Jonathan Nichols.

### **Secretary's Report**

The trustees were given copies of the minutes dated September 17, 2020. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

### **Treasurer's Report**

Sarah presented the financial statements for September. She stated that we are closer to a typical budget this month and that library generated income and cash receipts were up. Also nothing was overspent. Jenn from Blinn and Farrell has been in contact regarding the annual audit which should take place soon. A motion was made and seconded to accept the financial statements. The statements were approved.

### **Director's Report**

Sarah discussed the highlights of the director's report:

- Stats have increased each month
- Curbside pickup has slowed but more people are picking up holds
- The library will be open on Sundays now

### **Old Business**

**Website Update:** Jonathan announced that the website is ready to launch. Trustee Coletti asked if a marketing campaign was planned to announce the new website and resources we offer. Jonathan said that he would discuss with reference which pages and services should be highlighted and that he would do that. Trustee Rurak made a motion to launch the website and Trustee Bresnahan seconded the motion.

**Staff Update:** All three open positions have been filled.

**Halloween Book Festival:** Author interviews have begun to be posted on the website.

## **New Business**

**Book Concierge:** This service is up and running again. People enjoy it and it is popular with 30-somethings.

**State Waiver:** Sarah turned in the financial report to the State. We will need a waiver again and due to the pandemic this year, Sarah doesn't think there will be a problem getting it.

**Wall Mural:** A new mural will be funded by the Friends as part of the Director's wishlist.

**Drive-in movies:** We are in the process of organizing a series of family friendly drive-in movies in the parking lot lasting four Friday nights with a concession stand also.

**Adult Programming:** Trustee Bresnahan stated that she would like to learn more about TV technology and streaming options as an adult programming idea.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 9:30 a.m.

Sincerely,

Kathleen Bresnahan