

Haverhill Public Library

Board of Trustees

Minutes of June 16, 2022

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:10 a.m. on Thursday, June 16, 2022 in the Donald C. Freeman Whittier Room. In attendance were Trustees Bresnahan, Coletti, Sheehan, Rurak, and Veasey-Sirois. Also in attendance was Director, Sarah Moser and Assistant Director, Jonathan Nichols.

Secretary's Report

The trustees were given copies of the minutes dated May 19, 2022. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Business manager, Josh, presented the financial statements for May. Highlights included:

- The endowment is down about 5% due to the markets.
- There was a generous donation thanking the library for its chauffeur services.
- Haverhill Bank and TD Bank renewed the museum passes that they sponsor.
- State aid was \$20,000 more than expected.
- Working on finishing up financial business for the fiscal year.

A motion was made and seconded to accept the financial reports. The reports were approved.

Paul Anastasi Update

Paul presented an update of the building equipment, repairs and upgrades in progress.

- He stated that he has gone through most of the equipment inventory.
- He is struggling with Schneider due to them being short staffed. He is working on upgrading to a user-friendly screen.
- He stated that it will cost around \$700,000 to replace the geo thermal pumps and suggested hiring an architect which includes an investigation, design, construction and project close out. Also the state is offering rebates for geo thermal through Mass Saves.

Director's Report

Sarah discussed the highlights of the director's report:

- She stated that May has been like a normal May before Covid.

- The library will be closed for Juneteenth.
- The Summer Kickoff Party is happening this Saturday.
- There have been a lot of meetings with architects.
- We are working on wrapping up the fiscal year.
- Two new clerks started. Collen gave her notice.

Pursuant with open meeting rules, the Trustees made a motion to enter executive session at 9:40 a.m, to discuss the purchase of the third floor. A motion was made to end executive session at 10:54 a.m. and seconded. The public meeting resumed at 10:55 a.m.

The trustees voted to hire Over Under to conduct a feasibility study under the caveat that \$11,000 be shifted to Phase I for community outreach.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 11:14 a.m.

Sincerely,

Kathleen Bresnahan