

Haverhill Public Library  
Board of Trustees  
Minutes of December 17, 2020

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 8:40 a.m. on Thursday, December 17, 2020 via Zoom or in the auditorium. In attendance were Trustees Bresnahan, Sheehan and Veasy-Sirois. Also in attendance were Director, Sarah Moser and Assistant Director, Jonathan Nichols.

**Secretary's Report**

The trustees were given copies of the minutes dated November 19, 2020. There was not a quorum to vote on the acceptance of the minutes.

**Treasurer's Report**

Business manager, Josh, presented the financial statements for November. He stated that the portfolio is back to where it was in February, before the pandemic, even after taking out money for the roof. Donations had increased in November and repairs and maintenance were kept in control. Spending has been wise. There was not a quorum to vote on the acceptance of the financial statements.

**Director's Report**

Sarah discussed the highlights of the director's report:

- The new Massachusetts restrictions are not going to impact us
- The new archivist started
- We received some mural applications
- For holiday activities we are purchasing gift cards and lunch for staff and playing trivia

**Old Business**

**Building Update:** The quote to repair the elevator is \$76k. We are waiting for a quote for a replacement. We purchased six air purifiers. Sarah met with a building consultant to discuss priorities, approaches and rates. We now have a preventative maintenance plan for the HVAC with Maroney.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 9:45 a.m.

Sincerely,

Kathleen Bresnahan