

Haverhill Public Library
Board of Trustees
Minutes of May 15, 2025

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, May 15, 2025 in the Whittier Conference Room. In attendance were Trustees Bresnahan, Coletti, Kimball, Sheehan and Veasy-Sirois. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated April 17, 2025. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for May:

- The endowment recovered from the dip last month.
- Reader's Fund total \$13, 095, which is up from last year. The average gift is higher.
- We received our annual gift from the Nicholaides Fund for the Children's Dept.
- We have spent approximately \$15,000 from the state aid so far.
- The tax return and audit were just finished. The trustees would like to have Jen come in this summer to discuss the audit.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- Sarah presented the trustees budget line by line and discussed cut backs. The total budget is up by \$10,000.
- Sarah discussed the monthly draw but it is uncertain how state aid will be affected with any federal changes.

The trustees discussed how a lower monthly draw will affect interest and dividend payments and asked if we will have to withdraw from the endowment to cover gaps and how that in turn might lower our income.

There was a motion by Trustee Veasy-Sirois to accept the Trustees' budget with the understanding that it may have to be updated if the City budget is updated. The motion was seconded by Trustee Sheehan. The budget was accepted.

Jen from CHA Zoom Discussion 10:50 a.m to 11:10 a.m.

Jen discussed the construction management interviews, the design plan and the updated budget.

Cecily Craighill Davis and Theresa Leinker of DGI Update 11:15 a.m.

Theresa discussed the project timeline and the three phases: planning, nucleus, and public and each phases' structure. The planning phase includes the planning committees, the nucleus phase, which is the heart of the campaign, includes the nucleus groups and the public phase involves the community.

Cecily discussed the structure of the committee and role of members. She presented a list of recommended committee members and discussed each with the trustees. She will work on putting together packages and invitations, and begin recruiting.

New Business

Sarah met with Andy Vargas and John Maddox to discuss the future of Haverhill Promise. They discussed money needed for a new position where the trustees were asked to contribute \$10-25,000 for two years to fund the position and the rest of the money coming from the Maddox Foundation, the State and the City. The trustees discussed their role in funding this position and agreed that they will pay for a maximum of two years, contingent upon \$50,000 from the State. Sarah will discuss with Andy and John.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 12:35 p.m.

Sincerely,

Kathleen Bresnahan