

Haverhill Public Library
Board of Trustees
Minutes of April 17, 2025

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, April 17, 2025 in the Whittier Conference Room. In-person attendance included Chairman Mayor Melinda Barrett, Trustees Bresnahan, Coletti and Veasy-Sirois. Via Zoom was Trustee Sheehan. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

Secretary's Report

The trustees were given copies of the minutes dated March 20, 2025. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Josh presented the financial highlights for March:

- An update on the endowment, special collections and MacDougall fund portfolio amounts and stated that there has been some market uncertainty with the portfolios decreasing over the past few weeks.
- Most Reader's Fund gifts have come in. There are 66 gifts that total \$11, 695.
- Josh explained the changes to how we receive state aid payments now that it is done by invoice and not a lump sum.

Cecily Craighill Davis Report, 9:40 to 10:15 a.m.

Cecily discussed the placeholder brochure she created while she is looking for a graphic designer. She also discussed ideas on incorporating excitement into the building and mechanical room in the renovation by promoting sustainability and climate change and by making the 2nd floor renovation appealing by highlighting the Children's room. Cecily is looking into a Comcast grant and working on describing the technology center area in an appealing way. She also created the campaign committee list to discuss with the trustees and will create a packet of materials and an invitation for potential committee members.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other Director's news:

- The Trump administration is trying to eliminate the Institute of Museum and Libraries which will affect federal funding. We are not sure how this will impact us locally or state aid, but we will need to be prepared to scale back on services.
- Paul is still working on finding a geothermal contractor.
- Sarah has been attending meetings on the city budget and was asked to cut the budget. She did so by \$20,000.
- Sarah discussed the new state aid payment process and expressed concerns about the volume of invoices we submit and if it will slow payments to vendors down.
- Sarah will be meeting in May with Andy Vargas and John Maddox regarding Haverhill Promise.
- Sarah had a meeting with CHA and potential construction management firms. They will submit proposals.

New Business

There was discussion on a controversial program room rental request. The trustees agreed that if it is political and favors one party then the room rental cannot be allowed.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:45 a.m.

Sincerely,

Kathleen Bresnahan