

Haverhill Public Library
Board of Trustees

Minutes of November 15, 2018

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 8:40 a.m. on Thursday, November 15, 2018 in the Donald C. Freeman Whittier Room. In attendance were Trustees Klueber, Veasey, Coletti, Bresnahan and Rurak, along with Director Sarah Moser. Trustee Sheehan was in attendance via telephone.

Secretary's Report

The trustees were given copies of the minutes dated October 18, 2018. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were so approved.

Treasurer's Report

Perry Frankston, Business Manager, provided copies of the October financials for the trustees to examine. He noted that there have been some large donations and that the fundraiser generated a little more than \$10,000. Also, library generated income has been down for the past two years and to maybe think about more fundraising to offset that. A motion was made and seconded to approve the reports. Approval was unanimous.

Director's Report

A copy of the Director's Report was given to the trustees. Sarah discussed the success of the Halloween Book Festival, which about 1000 people attended, and of the Fall Fundraiser, which sold out of tickets. Other highlights included the Friend's Shop credit card machine is helping with sales and the new AMH was installed.

Old Business

Staff changes include Abby P. being promoted to Department Head in Reference, Winifred started her new position in reference and Perry will be retiring.

There was discussion regarding Haverhill Promise. A meet and greet will be held on November 19 at the library.

New Business

Sarah proposed ending the late fees on children's and teen books. There was a motion to accept the proposal and it was unanimously approved.

The staff holiday party is planned and will be held at 110 Grill.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:00 a.m.

Respectfully submitted,

Kathleen Bresnahan
Secretary