

Haverhill Public Library  
Board of Trustees

Minutes of January 17, 2019

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 8:40 a.m. on Thursday, January 17, 2019 in the Donald C. Freeman Whittier Room. In attendance were Trustees Klueber, Veasey, Bresnahan and Coletti, along with Director Sarah Moser and Assistant Director, Ricky Sirois. Trustee Sheehan was in attendance via telephone. Trustee Rurak was absent.

**Secretary's Report**

The trustees were given copies of the minutes dated December 20, 2018. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were so approved.

**Treasurer's Report**

Sarah, along with the new bookkeeper, Karen Pereira, provided copies of the December financials for the trustees to examine. She noted that we are still receiving donations to the Reader's Fund. Trustee Coletti asked why the library is over budget in income. Sarah explained that there were unforeseen building related expenses and suggested that a fund for unexpected expenses should be established for FY20. A motion was made and seconded to approve the reports. Approval was unanimous.

**Director's Report**

A copy of the Director's Report was given to the trustees. Highlights include that a second self check-out was added to the lower counter lever and that the anti-glare screens didn't work as expected.

**Old Business**

There was continuing discussion regarding the agreement with Haverhill Promise. After speaking with consultants about the agreement, some concerns were raised. Sarah will meet with the mayor to discuss it further.

There has been positive feedback and lots of website traffic regarding the Senter Digital Archive project, and the Senter and Geoffrion families have fulfilled their funding commitment to the project.

**New Business**

Ricky discussed the addition of Burbio.com, a free community calendar, housed on our website.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 9:50 a.m.

Respectfully submitted,

Kathleen Bresnahan  
Secretary