

Haverhill Public Library
Board of Trustees
Minutes of November 21, 2024

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 9:30 a.m. on Thursday, November 21, 2024 in the Whittier Conference Room. In attendance were Trustees Bresnahan, Kimball, Sheehan and Veasey-Sirois. Also in attendance was Director, Sarah Moser and Assistant Director, Jane Lemuth.

New Trustee Welcome

HPL welcomed a new trustee, Joan Kimball. Trustee Kimball introduced herself.

Secretary's Report

The trustees were given copies of the minutes dated October 17, 2024. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were approved.

Treasurer's Report

Business manager, Josh, presented the financial highlights for October:

- The portfolio has been steady. The endowment, Special Collections and the McDougall trust all increased in October.
- The Fall Fundraiser brought in about \$5,500, which is about half of the usual amount.
- The MVHBF brought in about \$1,800.

Director's Report

A copy of the director's report was given to the trustees. Sarah discussed the highlights and other director's news:

- The MVHBF brought in about 1600 people, which is more than usual. It was a busy but positive day.
- Joanna, Children's Department Head, gave her notice.
- The library is hosting a seed library from the Haverhill Garden Club.
- A letter was sent out from the water department warning of potential lead pipes being used. We purchased water filters for the sinks.
- The next workshop with CHA and OU is scheduled for Dec. 5.
- The state aid money will be coming from City Hall soon. It is about \$30,000 more than expected.

- The union started negotiations for the new contract.
- The staff holiday party will be Dec. 13 at Game Time in Amesbury.

Old Business

Building:

- The elevator is now inspected and we did not have to do any repairs.
- The EFIS repairs are finished.
- The building was tested for asbestos and none was found.

New Business

A rep from Bibliotheca contacted us regarding an upgrade to the self-checkouts and AMH but it is not a good time due to the renovation. They suggested extending the warranty for \$50,000 instead. A vote was taken to extend the warranty. Trustee Sheehan made a motion to accept the warranty extension and Trustee Veasy-Sirois seconded it. All were in favor.

Sarah updated the meeting room policy to include a line about not promoting hate speech or violence. A vote was needed to accept the changes to the policy. Trustee Bresnahan made a motion to accept the policy changes and Trustee Veasy-Sirois seconded it. All were in favor.

Fran has been in contact with UMass Lowell regarding a digital equity grant that we can use to upgrade computers, hot spots and Roku's. Sarah asked for permission from the trustees to accept the grant. All accepted.

Luis moved the solar-powered table into the garage for the winter due to problems in the park. We will reassess putting it back out in the spring.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:20 a.m.

Sincerely,

Kathleen Bresnahan