



SPECIAL COLLECTIONS | PERMISSION TO USE MATERIALS POLICY & USAGE FEE SCHEDULE

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Usage fees are calculated per item and follow the schedule below; exact cost will be determined and agreed upon in the Permission to Use Materials form.

Usage Fee Schedule

Special Use Cases	
Educational Use (presentations, assignments, etc. for students and teachers)	No charge.
Local Media, Non-profit Organizations, or Cultural Heritage Institutions	No charge.
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One-time use, per image, in print and electronic editions of books, brochures, magazines, newsletters, journals, etc.	
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Print Run/Distribution of 1,001-5,000 copies	\$50.00
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One-time use, per image, for motion pictures, television shows, documentaries, etc. Advertisement information listed below.	
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Motion Picture	\$100.00
All Manners/Media (not including advertisements; see below for more information)	\$150.00
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Print or digital materials displayed for public viewing, per image, such as interior decoration in a business.	
Public Display	\$50.00
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One-time use, per image, in print and electronic advertising campaigns.	
Advertisement, single use (sign, window display, etc.)	\$100.00
Advertising campaign (brochures, online advertisement, branded merchandise, etc.)	\$500.00
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One-time use, per image, for illustrations, banners, examples, etc.	
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Commercial Use (e.g., business website illustration, for-profit database illustration)	\$100.00