

## Women's City Club of Haverhill Records, 1917-2008

### Collection Summary

<b>Reference Code:</b>	MRQ, US.
<b>Repository:</b>	Special Collections, Haverhill Public Library, Haverhill, Massachusetts.
<b>Call Number:</b>	MSS 52
<b>Creator:</b>	Women's City Club of Haverhill (Mass.)
<b>Title:</b>	Women's City Club of Haverhill Records
<b>Dates:</b>	1917-2008
<b>Size:</b>	11 boxes, 2 volumes (3.75 linear feet)
<b>Language(s):</b>	Collection materials are in English.
<b>Abstract:</b>	The Women's City Club of Haverhill records document the activities, memberships, financial transactions, and administration of the club from its founding in 1917 until 2008.

### Organizational History

In the fall of 1916, two neighbors in Haverhill, Massachusetts, Mrs. Louis H. Harriman and Mrs. Greenleaf Clarke (later Mrs. Arnold Asher) met by chance and out of their discussion, the Women's City Club was born. On January 9, 1917, twenty women met to consider plans for a club that would bring to the women of Haverhill cultural interests otherwise denied them in a small city. A month later, February 23, 1917, a group of about 100 women gathered to organize and decide on a name. Mrs. Herbert W. Gurney, President of the Massachusetts State Federation of Women's Clubs, addressed the meeting and answered many questions. On March 10, 1917, more than 100 women met at the Elk's Hall for the election of officers. These women, signing as charter members, accepted as the object of the club, "to broaden and strengthen the moral, social, and intellectual life of its members and through them to make itself a power for good in the community."

Mrs. L. Brown (Marjorie) Renfrew was elected as the first president. Club meetings were to be held on the first and third Tuesday of each month from November to April, and the annual dues were \$3.00 for regular members and \$5.00 for associate members. Associate members were later eliminated. The club started with four departments: Conservation, Education, Home Economics, and Public Welfare. Other departments were added and enlarged; the Conservation Department was eliminated in 1920.

From the beginning, the club's policy was not to participate in any civic or charitable activities. Shortly after the club was founded, the United States entered World War I. The Red Cross

called for funds and the Women's City Club contributed \$1700 the first year and smaller amounts in the following years. Other exceptions were in December 1931, during the Great Depression, when the Women's City Club united with other organizations in raising money for the needy of the city and when a donation was made to the Haverhill Public Library building fund.

By 1921, the club had 532 members with a waiting list of 116. The club was incorporated in 1932 and is still active today (2021).

## Arrangement

- Series 1. Administrative, 1917-2001, undated
  - Subseries 1.1. Meeting Minutes, 1917-2001
  - Subseries 1.2. Other Administrative, 1917-1993, undated
- Series 2. Financial, 1917-1975
- Series 3. Yearbooks, 1917-2008
- Series 4. News Clippings / Publicity, 1917-1975, 2000-2002, undated

## Scope and Content Note

The Women's City Club of Haverhill records document the activities, memberships, financial transactions, and administration of the club from its founding in 1917 until 2008. It includes meeting minutes, annual reports, programs, correspondence, notes, financial records, yearbooks, and news clippings.

## Administrative Information

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|-----------------------------------|--|
| <b>Preferred Citation:</b>        | [Item Identification], Women's City Club of Haverhill Records, MSS 52, Special Collections, Haverhill Public Library, Haverhill, Massachusetts.  |
| <b>Custodial History:</b>         | Material was acquired from creator.  |
| <b>Acquisition Information:</b>   | Unknown.   |
| <b>Processing Information:</b>    | Processed by Tamara Gaydos, 2021.  |
| <b>Access Rights:</b>             | Collection is open for research.   |
| <b>Phys. Access Restrictions:</b> | None. However, many of the early records show signs of water damage and definitely have mold. Persons with sensitivities should use caution when handling this collection. Reproduction of this collection is at the discretion of library staff due to the fragile nature of the some of the materials. |
| <b>Tech. Access Restrictions:</b> | None.  |

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**Related Collections:** None.

**Separated Material:** None.

**Conservation Notes:** Fragile items were placed in Melinex sleeves.

**Subjects:** Clippings (Books, newspapers, etc.)  
 Concert programs  
 Eddy, Alice M., 1907-1998  
 Haverhill (Mass.) – History  
 Peterson, Foula D., 1923-2009  
 Programs  
 Women – Massachusetts -- Haverhill  
 Women -- Societies and clubs  
 Women’s City Club of Haverhill  
 Yearbooks  
 Yeo, Beatrice A., 1919-2011

## Collection Inventory

**Series 1: Administrative, 1917-2001**

This series consists of two subseries: 1.1, Meeting Minutes; and 1.2, Other Administrative.

**Subseries 1.1: Meeting Minutes, 1917-2001**

This subseries contains the minutes of executive board meetings and general membership meetings, arranged chronologically. Often the annual report and end-of-year committee reports, including treasurer’s reports, are present. An attendance sheet or “roll call” for the executive board meetings is often included as well. The club held its first executive board meeting in the spring (March or April) to begin planning for the upcoming year and ended the year in mid-April.

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Executive Board and General Membership, 1917-1918	1	1
Executive Board and General Membership, 1918-1919	1	2
Executive Board and General Membership, 1919-1920	1	3

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Executive Board and General Membership, 1920-1921	1	4
Executive Board and General Membership, 1921-1922	1	5
Executive Board and General Membership, 1922-1923	1	6
Executive Board and General Membership, 1923-1924	1	7
Executive Board and General Membership, 1924-1925	1	8
Executive Board and General Membership, 1925-1926	1	9
Executive Board and General Membership, 1926-1927	1	10
Executive Board and General Membership, 1927-1928	1	11
Executive Board and General Membership, 1928-1929	1	12
Executive Board and General Membership, 1929-1930	1	13
Executive Board and General Membership, 1930-1931	1	14
Executive Board and General Membership, 1931-1932	2	1
Executive Board and General Membership, 1932-1933	2	2
Executive Board and General Membership, 1933-1934	2	3
Executive Board and General Membership, 1934-1935	2	4
Executive Board and General Membership, 1935-1936	2	5
Executive Board and General Membership, 1936-1937	2	6
Executive Board and General Membership, 1937-1938	2	7
Executive Board and General Membership, 1939-1940	2	8
Executive Board and General Membership, 1940-1941	2	9
Executive Board and General Membership, 1941-1942	2	10
Executive Board and General Membership, 1942-1943	2	11
Executive Board and General Membership, 1943-1944	2	12
Executive Board and General Membership, 1944-1945	2	13
Executive Board and General Membership, 1945-1946	2	14
Executive Board and General Membership, 1946-1947	2	15
Executive Board and General Membership, 1947-1948	2	16
Executive Board and General Membership, 1948-1949	2	17
Annual Reports, 1951-1952	3	1
Executive Board and General Membership, 1952-1953	3	2
Executive Board and General Membership, 1953-1954	3	3
Executive Board and General Membership, 1954-1955	3	4
Executive Board and General Membership, 1955-1956	3	5
Executive Board and General Membership, 1956-1957	3	6
Executive Board and General Membership, 1957-1958	3	7
Executive Board and General Membership, 1958-1959	3	8
Executive Board and General Membership, 1959-1960	3	9
Executive Board and General Membership, 1960-1961	3	10
Executive Board and General Membership, 1961-1962	3	11
Executive Board and General Membership, 1962-1963	3	12

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Executive Board and General Membership, 1963-1964	3	13
Executive Board and General Membership, 1964-1965	3	14
Executive Board and General Membership, 1965-1966	3	15
Executive Board and General Membership, 1966-1967	3	16
Executive Board and General Membership, 1967-1968	3	17
Executive Board roll call, 1968-1969	3	18
Executive Board and General Membership, 1975-1976	3	19
Executive Board and General Membership, 1976-1979	3	20
Executive Board and General Membership, 1979-1980	3	21
Executive Board and General Membership, 1980-1983	3	22
General Membership, 1987-1990	3	23
Executive Board, 1988-1993	3	24
General Membership, 1991-1993	3	25
Executive Board, 1993-1995	3	26
General Membership, 1993-1997	4	1
Executive Board, 1995-1996	4	2
Executive Board, 1996-1997	4	3
Executive Board, 1997-2000	4	4
General Membership, 1997-1998	4	5
General Membership, 1999-2001	4	6

**Subseries 1.2: Other Administrative, 1917-1993, undated**

This subseries contains a variety of administrative records such as the constitution and by-laws, the association agreement, correspondence, a guest book, an inventory, notes, programs, and more, arranged alphabetically.

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Agreement of Association, 1932	4	7
By-laws: correspondence and changes, 1950, undated	4	8
Constitution and by-laws, 1931, undated	4	9
Correspondence, 1980-1982	4	10
Duties of the Second Vice-President, 1965	4	11
Guest book, 1917-1979	4	12
Inventory, 1966-1970	4	13
Member correspondence, 1969-1972	4	14
Member tickets [5], 1936-1948	4	15
Memorials to members, 1949-1965, undated	4	16

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Notes for President Alice Eddy's addresses, October 1976-April 1977	4	17
Notes for President Alice Eddy's addresses, October 1975-April 1976	4	18
President Beatrice A. Yeo's notes, 1969-1971	4	19
President Foula D. Peterson's addresses and notes, 1961-1962	4	20
President Cleopatra Katsaros' addresses, 1977-1979	4	20A
Programs, 1919-1936	4	21
Programs, 1937-1949	5	1
Programs, 1950-1958, 1967, 1977, 1987, undated	5	2
Recording Secretary's notebook (including reports and correspondence), 1992-1993	5	3

**Series 2: Financial, 1917-1975**

This series contains club ledgers and information about a loan, arranged chronologically.

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Ledger, 1917-1944	Volume 1	
Garden department ledger, 1934-1946	5	4
Ledger, 1944-1968	Volume 2	
North East Cultural Arts Center loan, 1974-1975	5	5

**Series 3: Yearbooks, 1917-2008**

This series contains club yearbooks and five printer's proofs for yearbooks made in the late 1960s to early 1970s, arranged chronologically.

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Yearbooks, 1917-1920	5	6
Yearbooks, 1920-1930	5	7
Yearbooks, 1930-1940	5	8

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Yearbooks, 1940-1950	5	9
Yearbooks, 1950-1960	5	10
Yearbooks, 1960-1970	6	1
Yearbook proof, 1967-1968	6	2
Yearbook proof, 1968-1969	6	3
Yearbook proof, 1969-1970	6	4
Yearbook proof, 1970-1971	6	5
Yearbooks, 1970-1980	6	6
Yearbook proof, 1971-1972	6	7
Yearbook proof, 1972-1973	6	8
Yearbooks, 1980-1990	6	9
Yearbooks, 1990-2000	7	1
Yearbooks, 2000-2008	7	2

**Series 4: News Clippings / Publicity, 1917-1975, 2000-2002, undated**

This series contains news clippings and photographs of the club's activities, organized chronologically.

<u>Folder Title</u>	<u>Container Number</u>	<u>Folder Number</u>
Scrapbook, 1917-1923	9	
News clippings, 1917-1923	7	3
Scrapbook, 1924-1930	10	
News clippings, 1925-1955	7	3A
Scrapbook, 1933-1935	11	
Press Committee portfolio, 1954-1956	7	4
News clippings, 1956-1958	7	5
News clippings, 1958-1960	7	6
News clippings, 1961-1964	7	7
News clippings, 1964-1965	7	8
Photographs of speakers, 1964-1968, 1970, undated	7	9
News clippings, 1965-1974	8	1
News clippings, 1970-1975	8	2
Scrapbook, 1975-1981	8	3
News clippings, 2000-2002	8	4