

Haverhill Public Library
Board of Trustees

Minutes of September 20, 2018

The regular monthly meeting of the Trustees of the Haverhill Public Library was called to order at 8:35 a.m. on Thursday, September 20, 2018 in the Donald C. Freeman Whittier Room. In attendance were Trustees Klueber, Bresnahan, Sheehan, Veasey and Rurak, along with Director Sarah Moser and Assistant Director Ricky Sirois. Trustee Coletti was not in attendance.

Secretary's Report

The trustees were given copies of the minutes dated July 19, 2018. After perusing the minutes, a motion was made and seconded to accept the minutes. The minutes were so approved.

Treasurer's Report

Perry Frankston, Business Manager, provided copies of the July and August financials for the trustees to examine. He noted that the market was good this past year. He remarked about the steadiness of program-related revenue and expenses and that it is the result of a well-managed organization. A motion was made and seconded to approve the reports. Approval was unanimous.

Trustee Rurak spoke about how well the Grad Family Trust is doing and that the monetary goal should be reached in a few years, at which point it becomes managed by the trustees.

Director's Report

A copy of the Director's Report was given to the trustees. Highlights included a good summer reading turnout with higher numbers of adult and teen participation, and preparation for the Merrimack Valley Halloween Book Festival (October 13) and the Annual Fall Fundraiser (October 19) is underway. The new systems admin staff member will be starting on September 24.

Trustee Sheehan asked how many libraries in the consortium have a waiver. Haverhill is one of three out of 36 libraries. Discussion ensued regarding the need for more funding from the city, especially with the new rules limiting libraries to five waivers. Without a waiver and adequate funding, the library could one day face decertification.

Old Business

The bathrooms are just about done. We are looking forward to being able to keep the second floor bathrooms locked as there has been an uptick in bad behavior in there.

The Friend's Shop construction is moving along and they should be re-opened the first week of October.

The new self-checkouts and AMH will be delivered next week. The first rent payment was made.

Shelving will be installed in the outreach van next week.

New Business

There have been many leaks this summer and problems with the HVAC system being able to regulate temperature and humidity. Maroney has been on site most days.

Trustee Rurak asked if schools can "advertise" the library as a resource for homeschoolers. Sarah will ask Nancy Chase to gather information from schools about this.

Trustee Klueber asked to keep photocopies on file of staff driver's licenses for those who drive the van.

We received a couple of quotes for replacing carpeting on the first and second floors as part of the 5 year building maintenance plan. It will cost around \$100,000.

There being no further business to discuss, a motion was made and seconded to adjourn. The meeting ended at 10:10 a.m.

Respectfully submitted,

Kathleen Bresnahan
Secretary